



Rizzetta & Company

Lake Padgett Estates Independent Special District

Board of Supervisors Meeting April 21, 2022

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.lakepadgettisd.org

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors

Steve Yarbrough
Pam Carr
David Hipps
Justin Andrews
Larry Dunleavy

Chair
Vice Chair
Assistant Secretary
Assistant Secretary
Assistant Secretary

District Manager

Lynn Hayes

Rizzetta & Company, Inc.

District Counsel

Tim Hayes

Law offices of Timothy G. Hayes

District Engineer

John Mueller

Landis Evans & Partners

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT

District Office · Wesley Chapel, Florida (813) 994-1001

Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

WWW.LAKEPADGETTISD.ORG

April 13, 2022

**Board of Supervisors
Lake Padgett Estates
Independent Special District**

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of Lake Padgett Estates Independent Special District will be held on **Thursday, April 21, 2022, at 6:30 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS**
- 4. STAFF REPORTS**
 - A. District Engineer Report..... Tab 1
 - B. Maintenance Supervisor Report..... Tab 2
 - C. District Counsel
 - D. District Manager Report..... Tab 3
 1. Announcement of Voter Registration Count
- 5. BUSINESS ITEMS**
 - A. Presentation of Fiscal Year 2020/2021 Audit..... Tab 4
- 6. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors Meeting held on March 17, 2022..... Tab 5
 - B. Consideration of Operation and Expenditures for March 2022 Tab 6
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 994-1001.

Sincerely,

Lynn Hayes

Lynn Hayes
District Manager

Tab 1



April 11, 2022

Lynn Hayes
Lake Padgett Estates Independent Special District
C/O Rizzetta & Company, Inc.
5844 Old Pasco Road, Suite 100
Wesley Chapel, Florida 33544
Via email: psweeney@rizzetta.com

RE: District Engineer Report – April 2022

Dear Mr. Hayes:

- 1) Pasco County Department of Health (DOH) Freshwater Bathing Places Monitoring

The latest sampling results for the month of March (sample date 3/16/2022):

<u>Location</u>	<u>Organisms¹</u>
East Lake Park	46.5
Lake Padgett Beach	4.15

¹Number of organisms per 100 ml of water, 0-199 Good, Greater than 200 Poor

Water quality continues to be good.

- 2) Sargent Sea Wall Replacement

No current tasks or updates.

- 3) Lake Saxon Park Playground Replacement

Survey delivered, site plan prepared, and initial submittal made for permitting of the installation of the playground equipment.

- 4) Beach Testing


I have contacted Pasco Testing about a formal document for agreeing to the proposed beach sampling. Pasco Testing said that we have been provided what they use for agreeing to services. They are a very informal organization. Currently for the water testing for the drinking water systems at Lake Padgett, the stables, and Lake Saxon park we are operating with them under an informal agreement.

I have added text to the Pasco Testing Quote for the chairman to sign the quote so I can return it to Pasco Testing. It is attached.

There are no other current tasks or assignments.

As a reminder I will not be at the April 21, 2022 monthly meeting due to a scheduling conflict.

Sincerely,



John J. Mueller, PE
Landis Evans and Partners, Inc.

Tab 2

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544
MAILING ADDRESS · 3434 COLWELL AVENUE · SUITE 200 · TAMPA, FLORIDA 33614

- As well as general lawn and weed maintenance janitorial duties clerical work, and meeting with residents for new decals gate keys the following maintenance repairs have been completed from 3/8/22. to date
 - Repositioned swim area buoys at padgett park.
 - Repainted play equipment at padgett park.
 - Pressure washed cabanas at padgett park
 - Pressure washed play module at padgett park
 - Met with electrician at stables to swap out two bad lights in tack rooms, (under warranty)
 - Re painted play equipment at laird park
 - Readjusted gate times for daylight savings.
 - Repainted play equipment at lake Joyce Park.
 - Spread 30yds of free mulch to shrub beds at laird park.
 - Cleaned up storm foliage debris.
 - Contacted frontier for phone outage at stable ridge entrance gate system
 - Contacted gate repair for none work walk in gate at padgett park.
 - Met with chairman to diagnose camera outages at lake Saxon Park
 - Contacted frontier for internet outage at lake Saxon Park.
 - Contacted gate repair for non-working gates at coldstream and stable ridge entrances.
 - Trim back low hanging branches on rain forest place.
 - Repainted play equipment at lake Saxon Park.
 - Cleaned out gutters at stables
 - Pressure washed cabanas at laird park.
 - Replaced rotted board on paddock at stables.
 - Took fire extinguishers for yearly recertification
 - Spot treated mounds at Padgett Park.
 - Treated section of long lake canal for duck weed and algae
 - Trimmed back Brazilian pepper tree on gulfwind drive.
 - Painted BBQ grills at laird park.
 - Picked up storm debris all parks.

Tab 3



Rizzetta & Company

UPCOMING DATES TO REMEMBER

- **Next Meeting:** May 19, 2022 @ 6:30 PM
- **FY 2020-2021 Audit Completion Deadline:** June 30, 2022
- **Next Election (Seat 1 Steve Yarbrough, Seat 2 Pam Carr, Seat 3 David Hipps, Seat 4 Justin Andrews, Seat 5 Larry Dunleavy) All Board Member Terms Expire:** November 8, 2022
- **General Election Qualifying Period:** Noon, June 13, 2022 – Noon, June 17, 2022 to submit your paperwork to the Pasco County Supervisors Elections Office

District Manager's Report

April 21

2022

FINANCIAL SUMMARY

2/28/2022

General Fund Cash & Investment Balance: \$610,974

Reserve Fund Cash & Investment Balance: \$342,174

Debt Service Fund Investment Balance: \$0

Total Cash and Investment Balances: \$953,148

General Fund Expense Variance: \$20,670 Under Budget

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**LAKE PADGETT ESTATES
INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA
FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
SEPTEMBER 30, 2021**

**LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA**

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Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

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(561) 994-9299 • (800) 299-4728
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INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors
Lake Padgett Estates Independent Special District
Pasco County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of Lake Padgett Estates Independent Special District, Pasco County, Florida ("District") as of and for the fiscal year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the District as of September 30, 2021, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The information for compliance with FL Statute 218.39 (3) (c) is not a required part of the basic financial statements. The information for compliance with FL Statute 218.39 (3) (c) has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 4, 2022, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

January 4, 2022

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Lake Padgett Estates Independent Special District, Pasco County, Florida (the "District") provides a narrative overview of the District's financial activities for the fiscal year ended September 30, 2021. Please read it in conjunction with the District's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements.

FINANCIAL HIGHLIGHTS

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year resulting in a net position balance of \$23,322,789.
- The change in the District's total net position in comparison with the prior fiscal year was \$69,373, an increase. The key components of the District's net position and change in net position are reflected in the table in the government-wide financial analysis section.
- At September 30, 2021, the District's governmental fund reported ending fund balance of \$634,068, an increase of \$100,538 in comparison with the prior fiscal year. A portion of fund balance is non-spendable for prepaids and deposits, assigned for capital reserves and the remainder is unassigned fund balance which is available for spending at the District's discretion.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as the introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the District's assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the residual amount being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements include all governmental activities that are principally supported by special assessments. The District does not have any business-type activities. The governmental activities of the District include the general government (management), maintenance, public safety and recreation functions.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one fund category: governmental funds.

OVERVIEW OF FINANCIAL STATEMENTS (Continued)

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains one governmental fund for external reporting. Information is presented in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balance for the general fund which is considered to be a major fund.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of an entity's financial position. In the case of the District, assets exceeded liabilities at the close of the most recent fiscal year.

Key components of the District's net position are reflected in the following table:

NET POSITION SEPTEMBER 30,		
	2021	2020
Current and other assets	\$ 643,242	\$ 548,462
Capital assets, net of depreciation	22,688,721	22,719,886
Total assets	23,331,963	23,268,348
Current liabilities	9,174	14,932
Total liabilities	9,174	14,932
Net position		
Investment in capital assets	22,688,721	22,719,886
Unrestricted	634,068	533,530
Total net position	\$ 23,322,789	\$ 23,253,416

A portion of the District's net position reflects its investment in capital assets (e.g., land, land improvements, and infrastructure); less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending. The remaining balance of unrestricted net position may be used to meet the District's other obligations.

The District's net position increased during the most recent fiscal year. The majority of the increase represents the extent to which ongoing program revenues exceeded the cost of operations and depreciation expense.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

Key elements of the change in net position are reflected in the following table:

CHANGES IN NET POSITION FOR THE FISCAL YEAR ENDED SEPTEMBER 30,		
Revenues:	2021	2020
Program revenues	\$ 513,871	\$ 515,338
General revenues	3,400	3,081
Total revenues	517,271	518,419
Expenses:		
General government	102,873	118,185
Maintenance and operations	111,780	273,091
Parks and recreation	171,343	160,638
Public safety	61,902	84,672
Total expenses	447,898	636,586
Change in net position	69,373	(118,167)
Net position - beginning	23,253,416	23,371,583
Net position - ending	\$ 23,322,789	\$ 23,253,416

As noted above and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2021 was \$447,898. The costs of the District's activities were primarily funded by program revenues. Program revenues, comprised primarily of assessments were consistent with prior year. Expenses decreased during the current fiscal year mainly as a result of roof repairs and electrical projects completed in the prior year.

GENERAL BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2021.

CAPITAL ASSETS ADMINISTRATION

Capital Assets

At September 30, 2021, the District had \$23,767,631 invested in capital assets for its governmental activities. In the government-wide financial statements depreciation of \$1,078,910 has been taken, which resulted in a net book value of \$22,688,721. More detailed information about the District's capital assets is presented in the notes to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The District does not anticipate any major projects or significant changes to its infrastructure maintenance program for the subsequent fiscal year. In addition, it is anticipated that the general operations of the District will remain fairly constant.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the financial resources it manages and the stewardship of the facilities it maintains. If you have questions about this report or need additional financial information, contact the Lake Padgett Estates Independent Special District's Accounting Department at 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614.

FINANCIAL STATEMENTS

**LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA
STATEMENT OF NET POSITION
SEPTEMBER 30, 2021**

	<u>Governmental Activities</u>
ASSETS	
Cash	\$ 614,251
Prepays and deposits	28,991
Capital assets:	
Nondepreciable	22,135,756
Depreciable, net	<u>552,965</u>
Total assets	<u>23,331,963</u>
 LIABILITIES	
Accounts payable	3,062
Accrued expenses	<u>6,112</u>
Total liabilities	<u>9,174</u>
 NET POSITION	
Investment in capital assets	22,688,721
Unrestricted	<u>634,068</u>
Total net position	<u><u>\$ 23,322,789</u></u>

See notes to the financial statements

**LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

Functions/Programs	Expenses	Program Revenues	Net (Expense)
			Revenue and Changes in Net Position
		Charges for	Governmental
		Services	Activities
Primary government:			
Governmental activities:			
General government	\$ 102,873	\$ 102,873	\$ -
Maintenance and operations	111,780	177,753	65,973
Parks and recreation	171,343	171,343	-
Public safety	61,902	61,902	-
Total governmental activities	447,898	513,871	65,973
		General revenues:	
		Unrestricted investment earnings	68
		Miscellaneous revenues	3,332
		Total general revenues	3,400
		Change in net position	69,373
		Net position - beginning	23,253,416
		Net position - ending	\$ 23,322,789

See notes to the financial statements

**LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2021**

	Major Fund General	Total Governmental Funds
ASSETS		
Cash	\$ 614,251	\$ 614,251
Prepays and deposits	28,991	28,991
Total assets	<u>\$ 643,242</u>	<u>\$ 643,242</u>
LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ 3,062	\$ 3,062
Accrued expenses	6,112	6,112
Total liabilities	<u>9,174</u>	<u>9,174</u>
Fund balances:		
Nonspendable for prepaids and deposits	28,991	28,991
Assigned for:		
Capital reserves	292,161	292,161
Unassigned	312,916	312,916
Total fund balances	<u>634,068</u>	<u>634,068</u>
Total liabilities and fund balances	<u>\$ 643,242</u>	<u>\$ 643,242</u>

See notes to the financial statement

**LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2021**

Total fund balances - governmental funds	\$	634,068
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. The statement of net position includes those capital assets, net of any accumulated depreciation, in the net position of the government as a whole.

Cost of capital assets	23,767,631		
Accumulated depreciation	(1,078,910)		22,688,721
Net position of governmental activities		\$	23,322,789

See notes to the financial statements

**LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

	Major Fund General	Total Governmental Funds
REVENUES		
Assessments	\$ 513,871	\$ 513,871
Miscellaneous revenue	3,332	3,332
Interest income	68	68
Total revenues	<u>517,271</u>	<u>517,271</u>
EXPENDITURES		
Current:		
General government	102,873	102,873
Maintenance and operations	71,633	71,633
Parks and recreation	153,402	153,402
Public safety	61,902	61,902
Capital outlay	<u>26,923</u>	<u>26,923</u>
Total expenditures	<u>416,733</u>	<u>416,733</u>
Excess (deficiency) of revenues over (under) expenditures	100,538	100,538
Fund balances - beginning	<u>533,530</u>	<u>533,530</u>
Fund balances - ending	<u><u>\$ 634,068</u></u>	<u><u>\$ 634,068</u></u>

See notes to the financial statements

**LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

Net change in fund balances - total governmental funds	\$	100,538
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures; however, the cost of capital assets is eliminated in the statement of activities and capitalized in the statement of net position.		26,923
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Depreciation of capital assets is not recognized in the governmental fund financial statements, but is reported as an expense in the statement of activities.		(58,088)
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Change in net position of governmental activities	\$	<u>69,373</u>
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See notes to the financial statements

**LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA
NOTES TO THE FINANCIAL STATEMENTS**

NOTE 1 – NATURE OF ORGANIZATION AND REPORTING ENTITY

Lake Padgett Estates Independent Special District ("District") was established on June 23, 2006 under the Uniform Independent District Act of 1980, otherwise known as Chapter 190, Florida Statutes. The Act provides, among other things, the power to manage basic services for community development, power to borrow money and issue bonds, and to levy and assess non-ad valorem assessments for the financing and delivery of capital infrastructure.

The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of a portion of the infrastructure necessary for community development within the District.

The District is governed by the Board of Supervisors ("Board"), which is composed of five members. The Supervisors are elected on an at large basis by the owners of the property within the District. The Board of Supervisors of the District exercise all powers granted to the District pursuant to Florida Statutes.

The Board has the final responsibility for:

1. Allocating and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District is considered to be financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Government-Wide and Fund Financial Statements

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment; operating-type special assessments for maintenance are treated as charges for services; and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Assessments

Assessments are non-ad valorem assessments imposed on all lands within the District and benefitted by the District's activities. Assessments are levied by the District prior to the start of the fiscal year which begins on October 1st and ends on September 30th. Operation and maintenance special assessments are imposed upon all benefitted lands located in the District.

Assessments and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

The District reports the following major governmental fund:

General Fund

The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

Assets, Liabilities and Net Position or Equity

Deposits and Investments

The District's cash on hand and demand deposits are considered to be cash and cash equivalents.

The District has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The District may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury;

Securities listed in paragraphs c and d shall be invested to provide sufficient liquidity to pay obligations as they come due. In addition, surplus funds may be deposited into certificates of deposit which are insured.

The District records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position or Equity (Continued)

Inventories and Prepaid Items

Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets

Capital assets, which include property, plant and equipment, and infrastructure assets (e.g., roads, sidewalks and similar items) are reported in the governmental activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are completed.

Estimated useful lives of capital assets are as follows:

Asset	Years
Buildings	15-30
Infrastructure	5-20
Equipment	5-10
Irrigation system	5
Recreational and facilities	20
Vehicles	5

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position or Equity (Continued)

Fund Equity/Net Position

In the fund financial statements, governmental funds report non spendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

The District can establish limitations on the use of fund balance as follows:

Committed fund balance – Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Board of Supervisors. Commitments may be changed or lifted only by the Board of Supervisors taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance – Includes spendable fund balance amounts established by the Board of Supervisors that are intended to be used for specific purposes that are neither considered restricted nor committed. The Board may also assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary and normally the same formal action need not be taken to remove the assignment.

The District first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements are categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the District's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

Other Disclosures

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 3 – BUDGETARY INFORMATION

The District is required to establish a budgetary system and an approved Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. All annual appropriations lapse at fiscal year-end.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year the District Manager submits to the District Board a proposed operating budget for the fiscal year commencing the following October 1.
- b) A public hearing is conducted to obtain comments.
- c) Prior to October 1, the budget is legally adopted by the District Board.
- d) All budget changes must be approved by the District Board.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles.
- f) Unused appropriation for annually budgeted funds lapse at the end of the year.

NOTE 4 – CASH

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended September 30, 2021 was as follows:

	Beginning Balance	Additions	Disposals	Ending Balance
<u>Governmental activities</u>				
Capital assets, not being depreciated				
Land	\$ 22,135,756	\$ -	\$ -	\$ 22,135,756
Total capital assets, not being depreciated	22,135,756	-	-	22,135,756
Capital assets, being depreciated				
Buildings	949,600	14,050	-	963,650
Infrastructure	202,694	-	-	202,694
Equipment	308,128	12,873	-	321,001
Irrigation system	10,913	-	-	10,913
Recreational and facilities	113,758	-	-	113,758
Vehicles	19,859	-	-	19,859
Total capital assets, being depreciated	1,604,952	26,923	-	1,631,875
Less accumulated depreciation for:				
Buildings	554,126	31,888	-	586,014
Infrastructure	195,500	1,904	-	197,404
Equipment	227,158	18,608	-	245,766
Irrigation system	10,913	-	-	10,913
Recreational and facilities	13,266	5,688	-	18,954
Vehicles	19,859	-	-	19,859
Total accumulated depreciation	1,020,822	58,088	-	1,078,910
Total capital assets, being depreciated, net	584,130	(31,165)	-	552,965
Governmental activities capital assets, net	\$ 22,719,886	\$ (31,165)	\$ -	\$ 22,688,721

Depreciation expense was charged to function/programs as follows:

Maintenance and operations	\$ 40,147
Parks and recreation	17,941
Total depreciation expense	<u>\$ 58,088</u>

NOTE 6 – MANAGEMENT COMPANY

The District has contracted with a management company to perform management services, which include financial and accounting services. Certain employees of the management company also serve as officers of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, and other administrative costs.

NOTE 7 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District has obtained commercial insurance from independent third parties to mitigate the costs of these risks; coverage may not extend to all situations. There were no settled claims that exceeded coverage during the past three years.

**LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL – GENERAL FUND
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

	Budgeted Amounts <u>Original & Final</u>	Actual Amounts	Variance with Final Budget - Positive (Negative)
REVENUES			
Assessments	\$ 510,845	\$ 513,871	\$ 3,026
Miscellaneous revenue	-	3,332	3,332
Interest income	-	68	68
Total revenues	<u>510,845</u>	<u>517,271</u>	<u>6,426</u>
EXPENDITURES			
Current:			
General government	114,051	102,873	11,178
Maintenance and operations	122,444	71,633	50,811
Parks and recreation	164,350	153,402	10,948
Public Safety	45,000	61,902	(16,902)
Capital outlay	65,000	26,923	38,077
Total expenditures	<u>510,845</u>	<u>416,733</u>	<u>94,112</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ -</u>	100,538	<u>\$ 100,538</u>
Fund balance - beginning		<u>533,530</u>	
Fund balance - ending		<u>\$ 634,068</u>	

See notes to required supplementary information

**LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget for the general fund. The District's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Board. The budget approximates a basis consistent with accounting principles generally accepted in the United States of America (generally accepted accounting principles).

The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2021.

**LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
PASCO COUNTY, FLORIDA
OTHER INFORMATION – DATA ELEMENTS
REQUIRED BY FL STATUTE 218.39(3)(C)
UNAUDITED**

<u>Element</u>	<u>Comments</u>
Number of district employees compensated at 9/30/2021	2
Number of independent contractors compensated in September 2021	0
Employee compensation for FYE 9/30/2021 (paid/accrued)	\$94,218
Independent contractor compensation for FYE 9/30/2021	\$0
Construction projects to begin on or after October 1; (>\$65K)	Not applicable
Budget variance report	See page 18
Ad Valorem taxes;	Not applicable
Millage rate FYE 9/30/2021	Not applicable
Ad valorem taxes collected FYE 9/30/2021	Not applicable
Outstanding Bonds:	Not applicable
Non ad valorem special assessments;	
Special assessment rate FYE 9/30/2021	Operations and maintenance - \$1,042
Special assessments collected FYE 9/30/2021	\$513,871
Outstanding Bonds:	Not Applicable



Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Supervisors
Lake Padgett Estates Independent Special District
Pasco County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of Lake Padgett Estates Independent Special District, Pasco County, Florida ("District") as of and for the fiscal year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our opinion thereon dated January 4, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

January 4, 2022



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors
Lake Padgett Estates Independent Special District
Pasco County, Florida

We have examined Lake Padgett Estates Independent Special District, Pasco County, Florida's ("District") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2021. Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2021.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Board of Supervisors of Lake Padgett Estates Independent Special District, Pasco County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

January 4, 2022



Grau & Associates

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MANAGEMENT LETTER PURSUANT TO THE RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

To the Board of Supervisors
Lake Padgett Estates Independent Special District
Pasco County, Florida

Report on the Financial Statements

We have audited the accompanying basic financial statements of Lake Padgett Estates Independent Special District, Pasco County, Florida ("District") as of and for the fiscal year ended September 30, 2021, and have issued our report thereon dated January 4, 2022.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards; and Independent Auditor's Report on an examination conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated January 4, 2022, should be considered in conjunction with this management letter.

Purpose of this Letter

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General of the State of Florida. Accordingly, in connection with our audit of the financial statements of the District, as described in the first paragraph, we report the following:

- I. **Current year findings and recommendations.**
- II. **Status of prior year findings and recommendations.**
- III. **Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the Board of Supervisors of Lake Padgett Estates Independent Special District, Pasco County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank Lake Padgett Estates Independent Special District, Pasco County, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements, and the courtesies extended to us.

January 4, 2022

REPORT TO MANAGEMENT

I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None

II. PRIOR YEAR FINDINGS AND RECOMMENDATIONS

2020-01 Budget:

Current Status: Recommendation has been implemented.

III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2020, except as noted above.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2021.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2021.

4. The name or official title and legal authority of the District are disclosed in the notes to the financial statements.
5. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.
6. We applied financial condition assessment procedures and no deteriorating financial conditions were noted. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.
7. Management has provided the specific information required by Section 218.39 (3) (c) in the Other Information section of the financial statements on page 20.

Tab 5

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

LAKE PADGETT INDEPENDENT SPECIAL DISTRICT

The regular meeting of the Board of Supervisors of Lake Padgett Estates Independent Special District was held on **Thursday, March 17, 2022, at 6:30 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639.

Present and constituting a quorum:

Steve Yarbrough	Board Supervisor, Chair
Pam Carr	Board Supervisor, Vice Chair
Larry Dunleavy	Board Supervisor, Assistant Secretary

Also present were:

Lynn Hayes	District Manager, Rizzetta & Company, Inc.
Timothy Hayes	District Counsel, Law Offices of Tim G. Hayes
John Mueller	District Engineer, Landis Evans & Partner

Audience	Present
----------	---------

FIRST ORDER OF BUSINESS

Roll Call

Mr. Lynn Hayes performed roll call and confirmed that a quorum was met.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments

None.

FOURTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

Mr. John Mueller provided his District Engineer's report.

B. Maintenance Supervisor

Mr. Lynn Hayes provided the Maintenance Supervisor's report and asked if the Civic Association knew how many cabanas that they need to reserve in Laird Park for the May 7, 2022 Civic Association Appreciation Day event. The Civic Association did not have all of the reservation details finalized at this time and when

they do, they will provide the reservation forms to the Maintenance Supervisor Steve Rowell. The Civic Association will also work with the insurance carriers on the certificate of insurance to add the Lake Padgett Estates Independent Special District as specified as an additional insured for all vendors once they finalize all event vendor details. The Civic Association and or the insurance carrier will provide the completed certificates of insurance for all vendors to the District Manager for the District's records prior to the May 7, 2022, Civic Association Appreciation Day event.

C. District Counsel

Mr. Tim Hayes presented a memo for newly elected Board Supervisors.

D. District Manager

Mr. Lynn Hayes presented his report to the Board and announced that the next regularly scheduled meeting will be on April 21, 2022, at 6:30 p.m. at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639. He informed the Board he will be conducting a Budget Workshop prior to the start of that regular meeting. He also indicated that the proposed Budget for FY 22/23 would be presented at the May 19, 2022, meeting and the final Budget adoption meeting would be on August 18, 2022.

FIFTH ORDER OF BUSINESS

Presentation of Committee Meeting Minutes

There was no meeting so there are no minutes.

SIXTH ORDER OF BUSINESS

Discussion of Capital Improvement Plan/Ranking Sheets

Mr. Hayes informed the Board that he sent out the Capital Improvement Sheets and asked for their input or any additional items they would like to consider for the Fiscal Year 2022/2023 Budget. He indicated that he received the Capital Improvement Sheets from Vice Chair Carr and Assistant Secretary Andrews and Assistant Secretary Dunleavy but is still in need of Chair Yarbrough and Assistant Secretary Hipps.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2022-02, Board Terms/Supervisor of Elections

On a Motion by Chair Yarbrough, seconded by Vice Chair Carr, with all in favor, the Board of Supervisors adopted Resolution 2022-02, to expand the terms of office from two to four-year staggered Board Terms, for the Lake Padgett Estates Independent Special District.

EIGHTH ORDER OF BUSINESS

Consideration of Policy for Food Trucks

Mr. Tim Hayes indicated that Lake Padgett Estates ISD is zoned for residential use and does not allow for ongoing commercial uses so that puts an end to any consideration for allowing food trucks to continually operate on Lake Padgett Estates ISD property. They may only operate temporarily as part of an approved event. The residential zoning prohibits Lake Padgett Estates ISD from

99 authorization of any type of on-going commercial endeavors on property, such as yoga
100 the classes and horse-riding lessons.
101

102 On a Motion by Vice Chair Carr, seconded by Assistant Secretary Dunleavy, with all in favor,
103 the Board of Supervisors approved the Food Truck Policies in substantial form, for the Lake
104 Padgett Estates Independent Special District.

105
106 **NINTH ORDER OF BUSINESS**

**Consideration of Resident Installing of
Floating Dock**

107
108
109 The resident was able to get his questions answered by District Counsel prior to the
110 start of the Lake Padgett Estates Independent Special District meeting.
111

112 **TENTH ORDER OF BUSINESS**

**Consideration of the Minutes from Board
of Supervisors Meeting Held on February
17, 2022**

113
114
115
116 Mr. Lynn Hayes presented the Board of Supervisors meeting minutes from the
117 February 17, 2022, meeting and asked if there were any changes or corrections. There was a
118 minor correction to line 92- the spelling of a resident's name.
119

On a Motion by Vice Chair Carr, seconded by Assistant Secretary Dunleavy, with all in favor,
the Board of Supervisors approved the Board of Supervisors meeting minutes, as amended,
from February 17, 2022, for the Lake Padgett Estates Independent Special District.

120
121 **ELEVENTH ORDER OF BUSINESS**

**Consideration of the Operation and
Maintenance Expenditures for February
2022**

122
123
124
125 Mr. Lynn Hayes presented the Operation and Maintenance Expenditures for February
126 2022.
127

128 On a Motion by Chair Yarbrough, seconded by Assistant Secretary Dunleavy, with all in favor,
129 the Board of Supervisors ratified the Operation and Maintenance Expenditures for February
130 2022 (\$26,830.66), for the Lake Padgett Estates Independent Special District.

131
132 **TWELFTH ORDER OF BUSINESS**

Supervisor Requests

133
134 None.
135

136 **THIRTEENTH ORDER OF BUSINESS**

Adjournment

137
138 Mr. Lynn Hayes stated that if there was no further business to come before the Board
139 then a motion to adjourn would be in order.
140

141 On a Motion by Vice Chair Carr, seconded by Assistant Secretary Dunleavy, with all in favor,
142 the Board of Supervisors adjourned the meeting at 8:54 p.m., for the Lake Padgett Estates
143 Independent Special District.

144
145
146
147
148
149
150

Assistant Secretary/Secretary

Chair/Vice Chair

DRAFT

Tab 6

LAKE PADGETT ESTATES ISD COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida · (813) 994-1001
Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.lakepadgettisd.org

Operation and Maintenance Expenditures March 2022 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2022 through March 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$33,334.41**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

LAKE PADGETT ESTATES ISD Community Development District

Paid Operation & Maintenance Expenditures

March 1, 2022 Through March 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
ADP Payroll	CD807	CD807	PR PPE 02/27/22 PPD 03/04/22	\$ 3,510.00
ADP Payroll	CD809	CD809	PR FEES PPE 02/27/22 PD 03/11/22	\$ 114.79
ADP Payroll	CD810	CD810	PR PPE 03/13/22 PPD 03/18/22	\$ 3,503.06
ADP Payroll	CD811	CD811	PR FEES PPE 03/13/22 PD 03/25/22	\$ 114.79
ADP Payroll	CD812	CD812	Benefits Advantage Package 03/22	\$ 20.00
ADP Payroll	CD813	CD813	Time & Attendance 03/22	\$ 42.46
CMH Exteriors LLC	004411	106795	Removal of Large Oak & Camphor Tree - Nature Trail 02/22	\$ 3,200.00
Duke Energy	004407	9300 0001 2893 01/22	Summary Bill 01/22	\$ 594.11
Duke Energy	20220321-1	9100 8816 3760 02/22	22140 Coldstream Rd 02/22	\$ 56.80
Florida Department of Revenue	004412	61-8018349567-4 02/22	Sales & Use Tax 02/22	\$ 21.59
Frontier Communications of Florida	004413	210-043-0055- 021920-5 03/22	210-043-0055-021920-5 03/22	\$ 776.61

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Frontier Communications of Florida	2022-0309-1	813-995-2205-041420-5 02/22	813-995-2205-041420-5 02/22	\$ 81.68
Justin Andrews	004405	JA021722	Board of Supervisor Meeting 02/17/22	\$ 50.00
Lake Padgett ISD	CD808	CD808	Debit Card Replenishment	\$ 1,548.83
Lake Padgett ISD	CD815	CD815	Debit Card Replenishment	\$ 1,141.84
Landis, Evans and Partners, Inc	004422	1537-17 - 62	Engineering Services 02/22	\$ 925.00
Lawrence Dunleavy	004408	LD021722	Board of Supervisor Meeting 02/17/22	\$ 50.00
Lawrence Dunleavy	004425	LD031722	Board of Supervisor Meeting 03/17/22	\$ 50.00
Lowe's	004418	99009294903 02/22	Misc Supplies 02/22	\$ 381.23
Pam Carr	004406	PC021722	Board of Supervisor Meeting 02/17/22	\$ 50.00
Pam Carr	4424	PC031722	Board of Supervisor Meeting 03/17/22	\$ 50.00
Pasco County Utilities	4415	16242923	#0361035 Civic Center Pkwy 02/22	\$ 42.08

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Pasco Testing Lab and Sales, Inc.	4416	18019	Monthly Service 02/22	\$ 160.00
Republic Services #762	2022-0309-2	0762-003008173	Waste Management Services 03/22	\$ 444.20
Rizzetta & Company	4409	INV0000066308	District Management Fees 03/22	\$ 4,552.50
Southern Automated Access Services, LLC	4417	10787	Gate Repair - Lake Saxon 03/22	\$ 95.00
Southern Automated Access Services, LLC	4419	10797	Quarterly Gate Maintenance - Laird Park 03/22	\$ 275.00
Southern Automated Access Services, LLC	4419	10798	Quarterly Gate Maintenance - Lake Padgett Park 03/22	\$ 550.00
Southern Automated Access Services, LLC	4419	10799	Quarterly Gate Maintenance - Lake Saxon 03/22	\$ 275.00
Southern Automated Access Services, LLC	4421	10811	Quarterly Gate Maintenance - Cold Stream 03/22	\$ 378.50
Southern Automated Access Services, LLC	4421	10812	Quarterly Gate Maintenance - Stable Ridge 03/22	\$ 275.00
Southern Automated Access Services, LLC	4421	10813	Gate Repair - Lake Padgett Park 03/22	\$ 594.50
Southern Automated Access Services, LLC	4421	10814	Gate Repair - Coldstream 03/22	\$ 594.50

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Southern Automated Access Services, LLC	4421	10815	Gate Maintenance - Stable Ridge 03/22	\$ 594.50
Southern Automated Access Services, LLC	4421	10827	Gate Repair - Stable Ridge 03/22	\$ 230.00
Stealth Security Consultants LLC	4420	1043-RC	Monthly Security Officer 04/22	\$ 5,940.00
Steven Allen Yarbrough	4410	SY021722	Board of Supervisor Meeting 02/17/22	\$ 50.00
Steven Allen Yarbrough	4426	SY031722	Board of Supervisor Meeting 03/17/22	\$ 50.00
Timothy G. Hayes & Associates	4414	296	Legal Services 01/22	\$ 1,850.00
Verizon Wireless	4423	9901362794	842326036-00001 03/22	<u>\$ 100.84</u>
Report Total				<u>\$ 33,334.41</u>

Payroll Liability

PAY FREQUENCY: Biweekly

Net Pay

Checks		0.00	
Subtotal Net Pay		0.00	
Taxes			
		Deposit Responsibility	
		Client	ADP
	Agency	Rate	EE withheld ER contrib EE withheld ER contrib
Federal	Federal Income Tax		330.41 330.41
	Social Security		201.70 201.70 403.40
	Medicare		47.17 47.17 94.34
	Federal Unemployment Tax Act	0.6000	7.92 7.92
	Subtotal Federal		579.28 256.79 836.07
	Total Taxes		579.28 256.79 836.07
Other Transfers Full Service Direct Deposit (FSDD)		2,673.93	2 Employee Transactions

Total Biweekly Pay Frequency

Total Direct Deposit (FSDD)	\$2,673.93	Date Rec'd Rizzetta & Co., Inc.	03/02/22
Total Taxes	\$836.07	D/M approval	<u>LMH</u> Date 03/02/22
Total Amount ADP Debited from your Account(s)	\$3,510.00	Date entered	03/02/22
Total For 3/4/2022 - Payroll 1		Fund	001 GL 57200 OC 3301 3,557.00
Total Direct Deposit (FSDD)	\$2,673.93		3302 256.79
Total Taxes	\$836.07	Check #	3304 (303.79)
Total Amount ADP Debited from your Account(s)	\$3,510.00		

Company: LAKE PADGETT ESTATES
INDEPENDENT
Check date: 3/4/2022 - Payroll 1
Pay Period: 02/14/2022 to: 02/27/2022